


27. INTRODUCTION TO MANAGEMENT

		Sekolah Tinggi Ilmu Ekonomi YAPAN Surabaya Program Studi S1 Manajemen Bachelor Degree of Management Study Program				Kode Dokumen Document Code	
RENCANA PEMBELAJARAN SEMESTER Semester Lesson Plan							
MATA KULIAH (MK) COURSE		KODE CODE	Rumpun MK CLUSTER	BOBOT (sks) WEIGHT (credits)		SEMESTER	Tgl Penyusunan Compilation Date
Pengantar Manajemen Introduction to Management		MKK 11420717	Manajemen Management	T=3	P=0	2	
OTORISASI AUTHORIZATION		Pengembang RPS Developer		Koordinator RMK Coordinator		Ketua PRODI Head of the Study Program	
				Dr.Fariz,SE.,MM.,ICPM Tutik Winarsih,SE.,MM.,CHCM		Ira Ningrum Resmawa,SE.,MM.,CMA	
Capaian Pembelajaran (CP) Program Learning Outcome (PLO)		CPL-PRODI yang dibebankan pada MK PLO charged in this course					
		CPL1 PLO1	Lulusan mampu menguasai teori bidang manajemen secara menyeluruh. Graduates are able to master the theory of management as a whole.				
		CPL2 PLO2	Lulusan mampu mengimplementasikan teori bidang manajemen dalam mengelola organisasi secara efektif. Graduates are able to implement management theory in managing organizations effectively.				
		CPL3 PLO3	Lulusan mampu berkomunikasi secara efektif. Graduates are able to communicate effectively.				
		CPL8 PLO8	Lulusan mampu mengelola organisasi secara etis. Graduates are able to manage organizations ethically.				
		Capaian Pembelajaran Mata Kuliah (CPMK)					

Course Learning Outcome (CLO)	
CPMK1 CLO1	C2. Mahasiswa mampu menjelaskan secara tepat teori-teori manajemen. C2. Students are able to explain management theories accurately
CPMK2 CLO2	P3. Mahasiswa mampu menunjukkan keterkaitan peran dan fungsi manajemen dalam organisasi secara tepat. P3. Students are able to show the relationship between the roles and functions of management in the organisation appropriately
CPMK3 CLO3	A5. Mahasiswa mampu menunjukkan karakter cerdas, mandiri dan jujur di dalam kegiatan pembelajaran pengantar manajemen A5. Students are able to show smart, independent, and honest characters in introductory management learning activities
Kemampuan akhir tiap tahapan belajar (Sub-CPMK) Expected ability of each learning stage (Sub-CLO)	
Sub-CPMK1 Sub-CLO1	Mahasiswa dapat menjelaskan pengertian manajemen Students can explain the meaning of management
Sub-CPMK2 Sub-CLO2	Perkembangan teori management Management theory development
Sub-CPMK3 Sub-CLO3	Mahasiswa dapat memahami lingkungan bisnis Students can understand the business environment
Sub-CPMK4 Sub-CLO4	Mahasiswa dapat menjelaskan globalisasi bisnis dan lingkungan internasional Students can explain the globalization of business and the international environment
Sub-CPMK5 Sub-CLO5	Memaparkan arti perencanaan, fungsi perencanaan, proses perencanaan, faktor – faktor Explain the meaning of planning, planning function, planning process, factors
Sub-CPMK6 Sub-CLO6	Mahasiswa dapat memahami cara pengambilan keputusan yang efektif Students can understand how to make effective decisions
Sub-CPMK7 Sub-CLO7	Mahasiswa dapat memahami perumusan organisasi Students can understand the formulation of the organization
Sub-CPMK8 Sub-CLO8	Mahasiswa dapat memahami pengelolaan SDM Students can understand human resource management
Sub-CPMK9 Sub-CLO9	Mahasiswa mampu memahami perubahan organisasi Students are able to understand organizational change
Sub-CPMK10 Sub-CLO10	Merumuskan pelaksanaan/leading perusahaan Formulate the implementation/leading of the company
Sub-CPMK11 Sub-CLO11	Mahasiswa memahami kepemimpinan Students understand leadership

	Sub-CPMK12 Sub-CLO12	Mahasiswa dapat memahami komunikasi Students can understand communication												
	Sub-CPMK13 Sub-CLO13	Mahasiswa mampu memahami pengendalian atau pengawasan perusahaan Students are able to understand the control or supervision of the company												
	Korelasi CPMK terhadap Sub-CPMK Correlation of CLO to Sub-CLO													
		Sub-CPMK1 Sub-CLO1	Sub-CPMK1 Sub-CLO1	Sub-CPMK3 Sub-CLO3	Sub-CPMK4 Sub-CLO4	Sub-CPMK5 Sub-CLO5	Sub-CPMK6 Sub-CLO6	Sub-CPMK7 Sub-CLO7	Sub-CPMK8 Sub-CLO8	Sub-CPMK9 Sub-CLO9	Sub-CPMK10 Sub-CLO10	Sub-CPMK11 Sub-CLO11	Sub-CPMK12 Sub-CLO12	Sub-CPMK13 Sub-CLO13
	CPMK1 CLO1	√	√	√	√	√	√	√	√	√	√	√	√	√
	CPMK2 CLO2	√	√	√	√	√	√	√	√	√	√	√	√	√
	CPMK3 CLO3	√	√	√	√	√	√	√	√	√	√	√	√	√
Deskripsi Singkat MK Brief description of the course	<p>Matakuliah ini mengkaji konsep dasar manajemen terkait dengangambaran umum manajemen. Perkembangan teori manajemen, lingkungan eksternal organisasi, fungsi manajemen dan pengambilan keputusan, fungsi pengorganisasian dan perubahan organisasi, motivasi, kepemimpinan dan komunikasi serta fungsi pengawasan dan sistem informasi. Metode pembelajaran yang digunakan adalah ceramah berfariasi, diskusi dan observasi.</p> <p>This course examines the basic concepts of management related to an overview of management. The development of management theory, the external environment of the organization, the function of management and decision making, the function of organizing and organizational change, motivation, leadership and communication as well as the function of supervision and information systems. The learning method used is a variety of lectures, discussions and observations.</p>													
Bahan Kajian: Materi Pembelajaran Learning Materials	<ol style="list-style-type: none"> 1. Overview of management 2. Management and managers 3. Development of management theory 4. The external environment of the organization 5. Social & ethical responsibility 6. International dimension 7. Entrepreneurship 8. Corporate planning (Strategic planning and management) 													

	<ol style="list-style-type: none"> 9. Decision making 10. Planning and decision-making techniques & tools 11. Organizing company organizations 12. Authority, delegation and decentralization 13. Human Resource Management 14. Manage organizational change and innovation 15. Execution / leading company 16. Control / supervision of the company 		
Pustaka References	<table border="1"> <tr> <td>Utama: Primary:</td> <td></td> </tr> </table>	Utama: Primary:	
	Utama: Primary:		
	<ol style="list-style-type: none"> 1. Amirullah. 2015. Pengantar Manajemen. Jakarta: Mitra Wacana Media. 2. Ridhotullah, Suubekti dan Juhar Muhammad. 2015. Pengantar Manajemen. Jakarta: Prestasi Pustaka Jakarta. 3. Gareth R. Jones & Jennifer M. George. 2011. Contemporary Management. McGraw Hill. 4. Schermerhorn Jr, John R. 2011. Introduction to Management. 11th edition. John Wiley & Sons. 5. Richard Daft. 2010. Management. Cengage Learning. 6. Gareth R. Jones & Jennifer M. George. 2011. Contemporary Management. McGraw Hill. 		
<table border="1"> <tr> <td>Pendukung: Supplement:</td> <td></td> </tr> </table>	Pendukung: Supplement:		
Pendukung: Supplement:			
Dosen Pengampu Lecturers	Dr.Fariz,SE.,MM.,ICPM Tutik Winarsih,SE.,MM.,CHCM		
Matakuliah syarat Requirements course	Mahasiswa yang telah menempuh mata kuliah pengantar bisnis Students have taken an Introduction to Business.		

Mg Ke- Week	Kemampuan akhir tiap tahapan belajar (Sub-CPMK) Expected ability of each learning stage (Sub-CLO)	Penilaian Assessment		Bentuk Pembelajaran, Metode Pembelajaran, Penugasan Mahasiswa, [<i>Estimasi Waktu</i>] Learning Form, Learning Methods, Student Assignment, [<i>Estimated time</i>]		Materi Pembelajaran [<i>Pustaka</i>] Learning materials [References]	Bobot Penilaian (%) rating weight
		Indikator Indicators	Kriteria & Teknik Criteria & Technic	Luring (<i>offline</i>)	Daring (<i>online</i>)		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1	Mahasiswa dapat menjelaskan pengertian manajemen Students can explain the meaning of management.	1.1. Menjelaskan : -Definisi manajemen -Mengapa manajemen dibutuhkan -Manajemen sbg ilmu dan seni 1.2. Menjelaskan : -Organisasi dan kebutuhan Manajemen. -Proses manajemen -Tipe-tipe manajer -Tingkat dan ketrampilan Manajemen 1.1. Explain : -Definition of management -Why management is needed -Management as a science and art 1.2. Explain : -Organization and Management needs. -Process management -Types of managers	Kriteria: Rubrik Holistik Criteria: Holistic Rubric Teknik non-test: Contoh-contoh tingkatan manajemen, tugas dan ketrampilan yang harus dimiliki Non-test technique: Examples of management		discussion, project based method Google Meet: kuliah dan diskusi Google Classroom: diskusi discussion, project based method Google Meet: lectures and discussions Google Classroom: discussion [PB: 1x(3x50'')] Tugas 1: Mencari contoh/poster tingkatan manajemen di	1 dan 2 1 and 2	10

		-Management level and skills	levels, tasks and must-have skills		<p>beberapa perusahaan dan ketrampilan apa yang perlu dimiliki</p> <p>Task 1: Looking for examples/posters of management levels in several companies and what skills need to be possessed [PT+KM: (1+1)x(3x60")]</p>		
2	<p>perkembangan teori management</p> <p>development of management theory</p>	<p>2.1. Menjelaskan :</p> <ul style="list-style-type: none"> -Mengapa belajar teori manaj. -Teori manaj. Klasik -Perilaku organisasi -O R dan manajemen. -Perkembangan teori manajemen <p>2.1. Explain :</p> <ul style="list-style-type: none"> -Why study management theory. -Classic management theory -Organizational behavior -O R and management. -Development of management theory 	<p>Kriteria: Rubrik Holistik</p> <p>Criteria: Holistic Rubric</p> <p>Teknik non-test: Power point tentang perkembangan teori-teori manajemen</p> <p>Non-test technique: Power point on the development of</p>		<p>discussion, project based method Google Meet: kuliah dan diskusi Google Classroom: diskusi</p> <p>discussion, project based method Google Meet: lectures and discussions Google Classroom: discussion [PB: 1x(3x50")]</p> <p>Tugas 2:</p>	1 dan 2 1 and 2	10

			management theories		<p>Mapping perkembangan teori-teori manajemen dan letak dan mendiskusikan kontribusinya bagi bidang manajemen</p> <p>Task 2: Mapping the development of management theories and locations and discussing their contribution to the field of management [PT+KM: (1+1)x(3x60'')]</p>		
3	<p>Mahasiswa dapat memahami lingkungan bisnis</p> <p>Students can understand the business environment</p>	<p>a. Menjelaskan :</p> <ul style="list-style-type: none"> -Faktor eksternal.yang langsung berpengaruh -Faktor eksternal yg tidak langsung pengaruh -Teori lingkungan.total-organisasi -Mengelola lingkungan <p>b. Menjelaskan :</p> <ul style="list-style-type: none"> -Tanggungjawab sosial -Perubahan etika -Alat-alat etika <p>6.1.Explain :</p> <ul style="list-style-type: none"> -External factors that directly affect 	<p>Kriteria: Rubrik Holistik</p> <p>Criteria: Holistic Rubric</p> <p>Teknik non-test: Contoh-contoh jenis-jenis lingkungan dan contoh program CSR dan etika bisnis</p>		<p>discussion, project based method Google Meet: kuliah dan diskusi Google Classroom: diskusi</p> <p>discussion, project based method Google Meet: lectures and discussions Google Classroom: discussion</p>	<p>1 dan 2</p> <p>1 and 2</p>	10

		<ul style="list-style-type: none"> -External factors that do not directly Influence -Environmental theory.total-organization -Manage the environment <p>6.2. Explain :</p> <ul style="list-style-type: none"> -Social responsibility -Change in ethics -Ethical tools 	<p>Non-test technique: Examples of environmental types and examples of CSR and business ethics programs</p>	<p>[PB: 1x(3x50'')]</p> <p>Tugas 3: Mencari dan membahas contoh CSR dan etika perusahaan baik perusahaan nasional dan internasional</p> <p>Task 3: Looking for and discussing examples of CSR and corporate ethics both national and international companies</p> <p>[PT+KM: (1+1)x(3x60'')]</p>		
4	<p>Mahasiswa dapat menjelaskan globalisasi bisnis dan lingkungan internasional</p> <p>Students can explain the globalization of business and the international environment</p>	<p>4.1. Menjelaskan :</p> <ul style="list-style-type: none"> -Globalisasi bisnis -Likng. Ekst.dimensi internsional <p>4.2. Menjelaskan :</p> <ul style="list-style-type: none"> -Pengertian entrepreneurship -Pentingnya entrepreneurship <p>4.1. Explain :</p> <ul style="list-style-type: none"> -Globalization of business -External environment international dimension <p>4.2. Explain :</p> <ul style="list-style-type: none"> -Understanding entrepreneurship 	<p>Kriteria: Rubrik Holistik</p> <p>Criteria: Holistic Rubric</p> <p>Teknik: Poster ciri-ciri dan usaha—usaha kewirausahaan</p> <p>Techniques: Characteristics</p>	<p>discussion, project based method Google Meet: kuliah dan diskusi Google Classroom: diskusi</p> <p>discussion, project based method Google Meet: lectures and discussions Google Classroom: discussion</p>	<p>1 dan 2</p> <p>1 and 2</p>	<p>5</p>

		-The importance of entrepreneurship	and business posters— entrepreneurial ventures		[PB: 1x(3x50'')] Tugas 4: Mencari sosok/profil wirausahawan dan membahas faktor-faktor kesuksesan dan kegagalannya Task 4: Looking for entrepreneur figures/profiles and discussing the factors [PT+KM: (1+1)x(3x60'')]		
5	Memaparkan arti perencanaan, fungsi perencanaan, proses perencanaan, faktor - faktor Explain the meaning of planning, planning function, planning process, factors	5.1. Menjelaskan : -Gambaran umum perencanaan -Proses perencanaan formal -Perkembangan konsep strategi -Tingkatan strategi 5.1. Explain : -Planning overview -Formal planning process -Development of the concept of strategy -strategy level	Kriteria: Rubrik Holistik Criteria: Holistic Rubric Teknik Non-Test Ringkasan materi kuliah Non-Test Technique Summary of course material		discussion, project based method Google Meet: kuliah dan diskusi Google Classroom: diskusi discussion, project based method Google Meet: lectures and discussions Google Classroom: discussion [PB: 1x(3x50'')]	1 dan 2 1 and 2	10

					<p>Tugas 5: Menyusun ringkasan dalam bentuk makalah tentang jenis-jenis strategi yang telah dilakukan beberapa perusahaan</p> <p>Task 5: Compile a summary in the form of a paper about the types of strategies that have been carried out by several companies [PT+KM: (1+1)x(3x60'')]</p>		
6-7	<p>Mahasiswa dapat memahami cara pengambilan keputusan yang efektif</p> <p>Students can understand how to make effective decisions</p>	<p>6.1. Menjelaskan :</p> <ul style="list-style-type: none"> -Pencarian masalah&peluang -Model rasional pembuatan keputusan -Pengemb.efektivitas pembuatan keputusan dan pemecahan masalah <p>7.1. Menjelaskan :</p> <ul style="list-style-type: none"> -Pendekatan ilmu manajemen -Proses ilmu manajemen -Peramalan -Penjadwalan -Linier programing <p>6.1. Explain :</p>	<p>Kriteria: Rubrik Holistik</p> <p>Criteria: Holistic Rubric</p> <p>Teknik: Teknik Non-Test Ringkasan materi kuliah</p> <p>Technique:</p>	<p>discussion, project based method Google Meet: kuliah dan diskusi Google Classroom: diskusi</p> <p>discussion, project based method Google Meet: lectures and discussions Google Classroom: discussion</p>	<p>1 dan 2</p> <p>1 and 2</p>	10	

		<ul style="list-style-type: none"> -Problem & opportunity search -Rational model of decision making -Development of effective decision making and problem solving <p>7.1. Explain :</p> <ul style="list-style-type: none"> -Management science approach -Process management science -Forecasting -Scheduling -Linear programming 	Non-Test Technique Summary of course material		<p>[PB: 2x(3x50'')]</p> <p>Tugas 6: Mencari profil seorang manajer dan membahas proses-proses pembuatan keputusan yang telah dibuatnya</p> <p>Task 6: Look up a manager's profile and discuss the decision-making processes he has made</p> <p>[PT+KM: (2+2)x(3x60'')]</p>		
8	Evaluasi Tengah Semester / Ujian Tengah Semester Midterm Exam						
9	<p>Mahasiswa dapat memahami perumusan organisasi</p> <p>Students can understand the formulation of the organization</p>	<p>9.1. Menjelaskan :</p> <ul style="list-style-type: none"> -Struktur organisasi -Koordinasi organisasi -Design organisasi <p>9.2. Menjelaskan :</p> <ul style="list-style-type: none"> -Kewenangan dan power di organisasi -Kewenangan garis dan staf -Delegasi -Design pertelaan tugas -Desentralisasi <p>9.1. Explain :</p>	<p>Kriteria: Rubrik Holistik</p> <p>Criteria: Holistic Rubric</p> <p>Teknik Non-test Contoh-contoh struktur organisasi</p>		<p>discussion, project based method Google Meet: kuliah dan diskusi Google Classroom: diskusi</p> <p>discussion, project based method Google Meet: lectures and discussions</p>	<p>1 dan 2</p> <p>1 and 2</p>	5

		<ul style="list-style-type: none"> -Organizational structure -Organizational coordination -Organizational design <p>9.2. Explain :</p> <ul style="list-style-type: none"> -Authority and power in the organization -Line and staff authority -Delegation -Design job descriptions -Decentralization 	<p>Non-test technique</p> <p>Examples of organizational structures</p>	<p>Google Classroom: discussion</p> <p>[PB: 1x(3x50")]</p> <p>Tugas 7</p> <p>Mencari dan menjelaskan poster struktur organisasi</p> <p>Task 7</p> <p>Find and explain organizational structure posters</p> <p>[PT+KM: (1+1)x(3x60")]</p>		
10	<p>Mahasiswa dapat memahami pengelolaan SDM</p> <p>Students can understand human resource management</p>	<p>10.1.Menjelaskan :</p> <ul style="list-style-type: none"> -Perencanaan SDM -Rekrutmen -Seleksi -Orientasi dan sosialisasi -Pelatihan dan pengembangan -Penilaian kinerja -Promosi, transfer, dan mutasi -Manajemen SDM dan strategi <p>10.1. Explain :</p> <ul style="list-style-type: none"> -HR Planning -Recruitment -Selection -Orientation and socialization -Training and development 	<p>Kriteria:</p> <p>Rubrik Holistik</p> <p>Criteria:</p> <p>Holistic Rubric</p> <p>Teknik Non-test</p> <p>Ringkasan materi kuliah</p> <p>Non-test technique</p> <p>Summary of course material</p>	<p>discussion, project based method</p> <p>Google Meet: kuliah dan diskusi</p> <p>Google Classroom: diskusi</p> <p>discussion, project based method</p> <p>Google Meet: lectures and discussions</p> <p>Google Classroom: discussion</p> <p>[PB: 1x(3x50")]</p> <p>Tugas 8</p>	<p>1 dan 2</p> <p>1 and 2</p>	<p>5</p>

		<ul style="list-style-type: none"> -Performance assessment -Promotions, transfers, and mutations -HR management and strategy 			<p>Mencari dan membahas fungsi-fungsi SDM yang telah dijalankan perusahaan</p> <p>Task 8 Search and discuss HR functions that have been carried out by the company [PT+KM: (1+1)x(3x60'')]</p>		
11	<p>Mahasiswa mampu memahami perubahan organisasi Students are able to understand organizational change</p>	<p>11.1.Menjelaskan :</p> <ul style="list-style-type: none"> -Mengapa perubahan org.dibutuhkan -Model proses perubahan -Tipe perubahan perencanaan -Pengembangan organisasi -Mengelola kreativitas dan inovasi <p>11.1. Explain :</p> <ul style="list-style-type: none"> -Why change org.is needed -Model change process -Type of planning change -Organizational development -Managing creativity and innovation 	<p>Kriteria: Rubrik Holistik</p> <p>Criteria: Holistic Rubric</p> <p>Teknik Non-test Contoh-contoh transformasi yang telah dijalankan perusahaan</p> <p>Non-test technique Examples of transformations</p>		<p>discussion, project based method Google Meet: kuliah dan diskusi Google Classroom: diskusi</p> <p>discussion, project based method Google Meet: lectures and discussions Google Classroom: discussion [PB: 1x(3x50'')]</p> <p>Tugas 9 Mencari contoh dan membahas faktor-faktor</p>	<p>1 dan 2</p> <p>1 and 2</p>	5

			that the company has carried out		<p>keberhasilan transformasi yang dilakukan perusahaan</p> <p>Task 9 Looking for examples and discussing the success factors of the transformation carried out by the company [PT+KM: (1+1)x(3x60'')]</p>		
12	<p>Merumuskan pelaksanaan / leading perusahaan</p> <p>Formulate implementation / leading company</p>	<p>12.1.Menjelaskan :</p> <ul style="list-style-type: none"> -Teori motivasi -Teori proses motivasi -Teori reinforcement -Sistem motivasi di organisasi <p>12.1. Explain :</p> <ul style="list-style-type: none"> -Theory of motivation -Process theory of motivation -Theory of reinforcement -The motivation system in the organization 	<p>Kriteria: Rubrik Holistik</p> <p>Criteria: Holistic Rubric</p> <p>Teknik Non-Test Ringkasan materi kuliah</p> <p>Non-Test Technique Summary of course material</p>		<p>discussion, project based method Google Meet: kuliah dan diskusi Google Classroom: diskusi</p> <p>discussion, project based method Google Meet: lectures and discussions Google Classroom: discussion [PB: 1x(3x50'')]</p> <p>Tugas 10 Mapping perkembangan dan jenis-jenis teori motivasi</p>	1 dan 2 1 and 2	5

					Task 10 Mapping of development and types of motivation theory [PT+KM: (1+1)x(3x60'')]		
13	Mahasiswa memahami kepemimpinan Students understand leadership	13.1.Menjelaskan : -Definisi kepemimpinan -Pendekatan perilaku kepemimpinan -Pendekatan contingency kepemimpinan -Teori kepemimpinan 13.2.Menjelaskan : -Tipe-tipe grup -Karakteristik grup -Pemecahan masalah dalam grup -Membuat grup menjadi efektif 13.1. Explain : -Definition of leadership -Approach to leadership behavior -Leadership contingency approach -Leadership theory 13.2. Explain : -Group types -Group characteristics -Troubleshooting in groups -Make groups effective	Kriteria: Rubrik Holistik Criteria: Holistic Rubric Teknik: Contoh pemimpin dan jenis pekerjaan berdasarkan tim Technique: Examples of leaders and types of work by team	discussion, project based method Google Meet: kuliah dan diskusi Google Classroom: diskusi discussion, project based method Google Meet: lectures and discussions Google Classroom: discussion [PB: 1x(3x50'')]	1 dan 2 1 and 2	10	
					Tugas 11: Poster tipe-tipe kepemimpinan beserta tokohnya Task 11:		

					Poster types of leadership and their characters [PT+KM: (1+1)x(3x60'')]		
14	Mahasiswa dapat memahami komunikasi Students can understand communication	<p>14.1. Menjelaskan :</p> <ul style="list-style-type: none"> -Pentingnya komunikasi -Komunikasi antar personal -Habatan komunikasi antar personal -Komunikasi dalam organisasi -Negosiasi dalam mengelola konflik <p>14.2. Menjelaskan :</p> <ul style="list-style-type: none"> -Harapan versus realita -Dilema karier -Mengelola karier <p>14.1. Explain :</p> <ul style="list-style-type: none"> -The importance of communication -Interpersonal communication -Barriers to interpersonal communication -Communication within the organization -Negotiation in managing conflict <p>14.2. Explain :</p> <ul style="list-style-type: none"> -Hope versus reality -Career dilemma -Manage career 	<p>Kriteria: Rubrik Holistik</p> <p>Criteria: Holistic Rubric</p> <p>Teknik: Ringkasan materi kuliah</p> <p>Technique: Summary of course material</p>	<p>discussion, project based method Google Meet: kuliah dan diskusi Google Classroom: diskusi</p> <p>discussion, project based method Google Meet: lectures and discussions Google Classroom: discussion [PB: 1x(3x50'')]</p> <p>Tugas 12: Mencari dan membahas tangga karir dari seorang manajer</p> <p>Task 12: Finding and discussing the career ladder of a manager [PT+KM: (1+1)x(3x60'')]</p>	1 dan 2 1 and 2	10	

15	<p>Mahasiswa mampu memahami pengendalian atau pengawasan perusahaan</p> <p>Students are able to understand the control or supervision of the company</p>	<p>15.1.Menjelaskan :</p> <ul style="list-style-type: none"> -Definisi pengendalian -Tipe-tipe metode pengendalian -Pendesainan sistem pengendalian -Pengendalian keuangan -Metode pengendalian anggaran -Tipe-tipe anggaran -Auditing <p>15.2.Menjelaskan :</p> <ul style="list-style-type: none"> -Operasi organisasi produksi dan pelayanan -Pentingnya manajemen operasi -Pendesainan sistem operasi -Perencanaan operasional dan keputusan pengendalian -Pengendalian kualitas <p>15.3.Menjelaskan :</p> <ul style="list-style-type: none"> -Informasi dan pengendalian -Manajemen sistem informasi -Pendesainan CB MIS <p>15.1. Explain :</p> <ul style="list-style-type: none"> -Definition of control -Types of control methods -Design of control system -Financial control -Budget control method -Types of budgets -Auditing <p>15.2.Explain :</p>	<p>Kriteria: Rubrik Holistik</p> <p>Criteria: Holistic Rubric</p> <p>Teknik: Ringkasan materi kuliah</p> <p>Technique: Summary of course material</p>		<p>discussion, project based method Google Meet: kuliah dan diskusi Google Classroom: diskusi</p> <p>discussion, project based method Google Meet: lectures and discussions Google Classroom: discussion [PB: 1x(3x50'')]</p> <p>Tugas 13: Menyusun ringkasan dalam bentuk makalah tentang sistem pengendalian dan pengawasan/Sistem Informasi dan mengkaitkannya dengan contoh sebuah perusahaan</p> <p>Task 13: Compile a summary in the form of a paper on the control and</p>	<p>1 dan 2 1 and 2</p>	<p>5</p>

		<ul style="list-style-type: none"> -Operations of production and service organization -The importance of operations management -Operating system design -Operational planning and control decisions -Quality control <p>15.3.Explain :</p> <ul style="list-style-type: none"> -Information and control -Information system management -Mis CB Design 			<p>supervision system/Information System and link it with an example of a company</p> <p>[PT+KM: (1+1)x(3x60'')]</p>		
16	Evaluasi Akhir Semester / Ujian Akhir Semester Final Semester Examination						

Catatan:

1. Capaian Pembelajaran PRODI (CPL-PRODI) adalah kemampuan yang dimiliki oleh setiap lulusan PRODI yang merupakan internalisasi dari sikap, penguasaan pengetahuan, dan keterampilan sesuai dengan jenjang studinya yang diperoleh melalui proses pembelajaran.
2. CPL yang dibebankan pada mata kuliah adalah beberapa capaian pembelajaran lulusan program studi (CPL-PRODI) yang digunakan untuk pembentukan/ pengembangan sebuah mata kuliah yang terdiri dari aspek sikap, keterampilan umum, keterampilan khusus, dan pengetahuan.
3. CP Mata Kuliah (CPMK) adalah kemampuan yang dijabarkan secara spesifik dari CPL yang dibebankan pada mata kuliah, dan bersifat spesifik terhadap bahan kajian atau materi pembelajaran mata kuliah tersebut.
4. Sub-CP Mata Kuliah (Sub-CPMK) adalah kemampuan yang dijabarkan secara spesifik terhadap materi pembelajaran mata kuliah tersebut.
5. Indikator penilaian kemampuan dalam proses maupun hasil belajar mahasiswa adalah pernyataan spesifik dan terukur yang mengidentifikasi kemampuan atau kinerja hasil belajar mahasiswa yang disertai bukti-bukti.
6. Kriteria Penilaian adalah patokan yang digunakan sebagai ukuran atau tolak ukur ketercapaian pembelajaran dalam penilaian berdasarkan indikator-indikator yang telah ditetapkan. Kriteria penilaian merupakan pedoman bagi penilai agar penilaian konsisten dan tidak bias. Kriteria dapat berupa kuantitatif dan kualitatif.
7. Teknik penilaian: tes dan non-tes.
8. Bentuk pembelajaran: Kuliah, Responsi, Tutorial, Seminar atau yang setara, Praktikum, Praktik Studio, Praktik Bengkel, Praktik Lapangan, Penelitian, Pengabdian kepada Masyarakat, dan/atau bentuk pembelajaran lain yang setara.
9. Metode pembelajaran: Small Group Discussion, Role-play & simulation, discovery learning, self-directed learning, cooperative learning, collaborative learning, contextual learning, project-based learning, dan metode lainnya yang setara.

10. Materi pembelajaran adalah rincian atau uraian dari bahan kajian yang dapat disajikan dalam bentuk beberapa pokok dan sub-pokok bahasan.
11. Bobot penilaian adalah prosentase penilaian terhadap setiap pencapaian sub-CPMK yang besarnya proposional dengan tingkat kesulitan pencapaian sub-CPMK tersebut dan totalnya 100%.
12. PB=Proses Belajar, PT=Penugasan Terstruktur, KM=Kegiatan Mandiri.

Notes:

1. Learning Outcomes of Study Programs (CPL-PRODI) are abilities possessed by each graduate of the Study Program which are the internalization of attitudes, assignment of knowledge, and skills according to the level of study programs obtained through the learning process.
2. The CPL that is charged to the course is a number of learning outcomes for graduates of the study program (CPL-PRODI) which are used for the formation/development of a course consisting of aspects of attitudes, general skills, special skills, and knowledge.
3. Course CP (CPMK) is the ability that is specifically described from the CPL that is charged to the course, and is specific to the study material or learning material for the course.
4. Subject Sub-CP (Sub-CPMK) is the ability that is described specifically for the learning material of the course.
5. Indicators of the assessment of ability in the process and student learning outcomes are specific and measurable statements that identify the ability or performance of student learning outcomes accompanied by evidence.
6. Assessment Criteria are benchmarks used as measures or benchmarks for learning achievement in assessment based on predetermined indicators. The assessment criteria are guidelines for assessors so that the assessment is consistent and unbiased. Criteria can be both quantitative and qualitative.
7. Assessment techniques: test and non-test.
8. Forms of learning: Lecture, Response, Tutorial, Seminar or equivalent, Practicum, Studio Practice, Workshop Practice, Field Practice, Research, Community Service, and/or other equivalent forms of learning.
9. Learning methods: Small Group Discussion, Role-play & simulation, discovery learning, self-directed learning, cooperative learning, collaborative learning, contextual learning, project-based learning, and other equivalent methods.
10. Learning materials are details or descriptions of study materials that can be presented in the form of several main points and sub-topics.
11. The weight of the assessment is the percentage of assessment of each achievement of the sub-CPMK which is proportional to the level of difficulty of achieving the sub-CPMK and the total is 100%.
12. PB=Learning Process, PT=Structured Assignments, KM=Independent Activities